

ANNEX TO ERASMUS+ INTER-INSTITUTIONAL AGREEMENT  
INSTITUTIONAL FACT SHEET  
JOHANNES GUTENBERG-UNIVERSITÄT MAINZ  
CAMPUS GERMERSHEIM / FACULTY 06 / TRANSLATION STUDIES

INSTITUTIONAL INFORMATION

INSTITUTIONAL DETAILS

<b>Name of the institution</b>	Johannes Gutenberg-Universität Mainz, Fachbereich 06 Translations-, Sprach- und Kulturwissenschaft, GERMERSHEIM (Faculty 06 Translation, Linguistics and Cultural Studies)
<b>Erasmus Code</b>	D MAINZ 01
<b>EUC</b>	Nr. 29716
<b>City, Country</b>	Germersheim, Germany
<b>Institution website</b>	<a href="http://www.fb06.uni-mainz.de/">http://www.fb06.uni-mainz.de/</a>
<b>About Faculty 06</b>	<p>Faculty 06 of Johannes Gutenberg University Mainz in GERMERSHEIM is specialized in Translation and Interpretation. Academic programs offered at Faculty 06:</p> <ul style="list-style-type: none"> <li>• Bachelor's degree: Sprache Kultur Translation (BA SKT – Language Culture Translation, <a href="http://www.fb06.uni-mainz.de/studium/31.php">www.fb06.uni-mainz.de/studium/31.php</a>)</li> <li>• Master's degree: Translation (MA T, <a href="http://www.fb06.uni-mainz.de/studium/560.php">www.fb06.uni-mainz.de/studium/560.php</a>)</li> <li>• Master's degree: Konferenzdolmetschen (MA KD – Conference Interpretation, <a href="http://www.fb06.uni-mainz.de/studium/304.php">www.fb06.uni-mainz.de/studium/304.php</a>)</li> </ul> <p>Please note: Foreign students at GERMERSHEIM join the Department for Intercultural German Studies within the above-mentioned academic programs.</p>
<b>Online course catalogue</b>	<p><a href="https://jogustine.uni-mainz.de">https://jogustine.uni-mainz.de</a> Follow the links "course catalogue" → [respective term] → [Faculty 06] Courses are taught in German; selected courses in the (language) departments are taught in the respective foreign language.</p>

MAIN CONTACTS

<b>Contact person</b>	Ms Dr. Birgit Weiss
<b>Responsibility</b>	Central management of the ERASMUS+ program Teaching Staff Mobility, Staff Mobility, Bilateral Agreements
<b>Contact details</b>	Phone: +49613139 22902 Fax: +49 6131 39 27018 Email: <a href="mailto:erasmus@international.uni-mainz.de">erasmus@international.uni-mainz.de</a>
<b>Contact person</b>	Ms Lenka Tucek
<b>Responsibility</b>	Central management of the ERASMUS+ program Contact person for outgoing students
<b>Contact details</b>	Phone: +49613139 20039 Fax: +49 6131 39 27018 Email: <a href="mailto:erasmus@international.uni-mainz.de">erasmus@international.uni-mainz.de</a>
<b>Contact person</b>	Mr Dr. Marcel Vejmelka
<b>Responsibility</b>	Contact for all questions regarding <u>Campus GERMERSHEIM</u>
<b>Contact details</b>	International Office GERMERSHEIM, A. 120 Faculty 06 (FTSK) Johannes Gutenberg-Universität Mainz (D MAINZ01) An der Hochschule 2 – 76726 GERMERSHEIM – Germany Phone: +49-7274-508 35 118 – Email: <a href="mailto:intger@uni-mainz.de">intger@uni-mainz.de</a>

## DETAILED REQUIREMENTS AND ADDITIONAL INFORMATION

### RECOMMENDED LANGUAGE SKILLS

The sending institution, following agreement with our institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Type of mobility	Subject area	Language(s) of instruction	Recommended language of instruction level*
Student Mobility for Studies	Any	German	B2**
Staff Mobility for Teaching	Any	German / English	B2

\* Level according to Common European Framework of Reference for Languages (CEFR), see

<http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

\*\* German: B1 (CEFR) qualifies for participation in a special course package **“German for Translators” (24 ECTS)** ([information in German](#)) + selected courses from our course catalogue.

German: B2 (CEFR) qualifies for free choice from the courses offered at Faculty 06.p

For more details on the language of instruction recommendations, please refer to our course catalogue.

### ADDITIONAL REQUIREMENTS

**Students with disabilities:** Information about facilities to welcome students with disabilities available on individual request depending on special needs. Please contact the International Office Gernersheim ([intger@uni-mainz.de](mailto:intger@uni-mainz.de)) and Mrs Dora Warth ([warth@uni-mainz.de](mailto:warth@uni-mainz.de)) during the nomination process detailing which disabilities and needs should be covered. Final acceptance will be done on a case by case basis.

### CALENDAR

#### NOMINATION DEADLINES

There is no nomination deadline.

Faculty 06 will contact nominated students directly, confirming their nomination and sending them an information package regarding application, housing, registration and necessary documents.

Nominated exchange students [apply online](#). FTSK has prepared a short [tutorial for the online application](#).

Applications must reach our institution by:

<b>Winter term</b>	15 September
<b>Summer term</b>	15 March

#### DECISION RESPONSE

We will send our decision within 5 weeks.

#### ACADEMIC CALENDAR

	Official semester dates	Lecture periods (approximate dates)
<b>Winter term</b>	1 October – 31 March	Mid-October – beginning of February
<b>Summer term</b>	1 April – 30 September	Mid-April – Mid-July

Our Faculty's orientation week at the beginning of the winter term (the week before the lecture period) is also dedicated to exchange students; on the first day of the summer term lecture period, the International Office offers a welcome session for exchange students. Attendance to these sessions is strongly recommended.

#### TRANSCRIPTS OF RECORDS

A Transcript of Records will be issued no later than 8 weeks after the assessment period has finished at our institution.

#### TERMINATION OF AGREEMENT

In the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."

## ADDITIONAL INFORMATION

### COST OF LIVING

Students should plan the following monthly expenses (approximate):

- Housing: starting by €200 (shared flat) or €240 (students' residence)
- Transport: Students' tickets (covers all public transport in the region during 6 months, Faculty 06 students can choose from two different regions), approx. €150
- Other expenses depending on individual life style.

### LEARNING AGREEMENT

Please note: the "responsible person" for Faculty 06 to be indicated in the Erasmus+ Learning Agreements is the respective **Erasmus+ coordinator** (= former "departmental coordinator"), see the [list of coordinators at Faculty 06](#).

### ENROLMENT

Students will enroll by the second lecture week through the International Office Germersheim (specific information for each term will be sent directly to the incoming students).

Due to the geographical situation of the Germersheim Campus (approx. 100 km south of Mainz) it is not possible to attend courses at other faculties of Johannes Gutenberg University.

### GRADING SYSTEM

Our grading system is based on a scale from 1,0 to 5,0. The minimum passing mark is 4,0.

1,0 to 1,3 – outstanding | 1,7 to 2,3 – good | 2,7 to 3,3 – regular | 3,7 to 4,0 – passed | 5,0 – suspense

In some courses no marks, but "passed" or "suspense" and the respective ECTS credits are given.

### VISA

Our institution will provide assistance, when required, in securing visas for incoming and outgoing students/staff, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance is provided on the following website: <http://www.fb06.uni-mainz.de/studium/54.php> or by the International Office Germersheim (phone: +49 7274 508 35 118; e-mail: [intger@uni-mainz.de](mailto:intger@uni-mainz.de)).

### INSURANCE

Our institution provides assistance in obtaining insurance for incoming and outgoing students/staff, according to the requirements of the Erasmus Charter for Higher Education. We inform incoming students/staff of cases in which insurance cover is not automatically provided. Information and assistance is provided on <http://www.international.uni-mainz.de/studienbewerberinnen-und-studierende/> or by our Erasmus Office ([erasmus@international.uni-mainz.de](mailto:erasmus@international.uni-mainz.de)).